



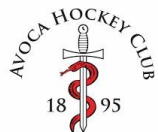
Risk Assessment Document for Avoca Hockey Club

This risk assessment considers the potential for harm to come to children whilst they are in **Avoca Hockey Club's** care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider –

(a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk").

Potential Risk of Harm to Children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further Action Required
CLUB & COACHING PRACTICES				
Lack of coaching qualification	L	Coach Education Policy Recruitment Policy	Junior Head Coach	Proof of Qualification to be confirmed with each coach
Supervision issues	L	Supervision Policy Coach Education Policy	Age Group Manager	Ongoing Review
Unauthorized photography & recording activities	L	Photography & Use of Images Policy When registering with Avoca Hockey Club, members agree to a code of conduct & guidelines which include photography	All Club Members	Ongoing Review
Behavioral Issues	L	Code of Conduct Safeguarding Level 1 (min) Complaints & Disciplinary policy	Junior Head Coach	Ongoing Review
Lack of gender balance amongst coaches	L	Coach Education Policy Supervision Policy	Junior Head Coach	Ongoing Review
Guidance for travelling and away trips	L	Travel/Away trip policy Child Safeguarding Training	Team Manager / Chaperone	Consent forms and procedures to be made available for trips



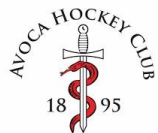
Risk Assessment Document for Avoca Hockey Club

Potential Risk of Harm to Children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further Action Required
Lack of adherence with misc. procedures in Safeguarding policy (i.e. mobile, photography, transport)	L	Safeguarding policy Complaints & disciplinary policy	Child Children's Officer Designated Person Junior Head Coach	Ongoing Review
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	M	Complaints & Disciplinary procedure/policy Communications procedure	Club Committee	Members informed policies are on the website when subscribing to the club. Members must agree to make themselves familiar with the code of conduct when joining club. Communication at the beginning of the season to raise awareness.
Difficulty in raising an issue by child & or parent Reason: Covered above	L	Complaints & Disciplinary procedure/policy Communications procedure	Team Manager Junior Head Coach	Review the communication policy as required Open communication with parents and
Complaints not being dealt with seriously	L	Complaints & Disciplinary procedure/policy	Club Committee Junior Head Coach	Ongoing review
REPORTING PROCEDURES				
Lack of knowledge of organizational and statutory reporting procedures	L	Reporting procedures/policy Coach education policy Code of Conduct	Child Protection Officer Designated Person Junior Head Coach Club Committee	Increase awareness of policies and procedures available- displayed in training sites Include in Safeguarding Training (L1) Include in Coach Education



Risk Assessment Document for Avoca Hockey Club

				Training
No Mandated Person appointed	L	Reporting procedures/policy	Club Committee	CCO and DLP are identified with contact information on the club website and in training sites
No DLP appointed	L	Reporting procedures/policy	NGB Club Committee	CCO and DLP are ID with contact information on the club website. Photographs to be located in the clubhouse
Concerns of abuse or harm not reported	L	Reporting procedures/policy Child Safeguarding Training - L1	Child Protection Officer Designated Person	CCO and DLP are ID with contact information on the club website. Photographs to be located in the clubhouse Include in Safeguarding Training (L1) Publicise reporting procedures
Not clear who YP should talk to or report to	M	Names of CCO, DLP and MP posted on website	Child Protection Officer Designated Person	CCO and DLP are ID with contact information on the club website Photographs to be located in the clubhouse
FACILITIES				
Unauthorized access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	L	Supervision policy Coach education	Manager Club Committee	Responsible person ID for each training session. This person is also responsible for taking attendance and monitoring children's welfare (injury/toilet break etc) during the training session.



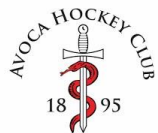
Risk Assessment Document for Avoca Hockey Club

Unauthorized exit from children's areas	L	Supervision policy Coach education	Manager	Responsible person nominated for each training session
Photography, filming or recording in prohibited areas	M	Photography policy	Coaches Managers	Enforce policy in private changing and wet areas
Missing or found child on site	L	Missing or found child policy	Everyone	Refer to policy and inform Gardai
Children sharing facilities with adults e.g. dressing room, showers, etc.	L – N/A	Safeguarding policy		Plan with facilities management to create a suitable child centered environment in shared facilities
RECRUITMENT				
Recruitment of inappropriate people	M	Recruitment policy	NGB CCO Club Committee Head Coaches	Ongoing review
Lack of clarity on roles	L	Recruitment policy Job Description	Club Committee Head Coaches	Job descriptions given to coaches Supervision
Unqualified or untrained people in role	L	Recruitment policy	Club Committee Head Coaches	Check qualifications when recruiting
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	L	Child Safeguarding Statement Training policy	Club Committee Designated Person Child Children's Officer Managers	Communicate Child Safeguarding Statement
No communication of Child Safeguarding Statement or Code of Behavior to members or visitors	L	Child Safeguarding Statement Code of Behavior	Club Committee Coaches Child Children's Officer	Raise awareness of policies on website Display relevant documents



Risk Assessment Document for Avoca Hockey Club

Unauthorized photography & recording of activities	L	Photography and Use of Images Policy		Ongoing review
Inappropriate use of Social Media and communication by under 18s	M	Communication Policy Social Media Policy Code of Conduct	Club Committee Coaches Managers	Ongoing review
Inappropriate use of Social Media and communication with under 18s	L	Communication Policy Code of Conduct	Club Committee Head Coaches Managers	Ongoing review
GENERAL RISK OF HARM				
Harm not being recognized	M	Safeguarding Policy Child Safeguarding Training	All	Ongoing review
Harm caused by: <ul style="list-style-type: none"> • Child to child • Coach to child • Volunteer to child • Member to child • Visitor to child 	M L L L L	Safeguarding Policy Child Safeguarding Training	Managers Coaches Child Children's Officer	Ongoing review
General behavioral issues	L	Code of Conduct	Managers Coaches Child Children's Officer	Take disciplinary action where necessary Signing code of conduct
Issues of Bullying	M	Code of Conduct Anti Bullying	Managers Coaches	Take disciplinary action where necessary Signing code of conduct
Vetting of Staff/ Volunteers	L	Recruitment Policy	Club Children's Officer	Ongoing review



Risk Assessment Document for Avoca Hockey Club

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action** – indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by Avoca Hockey Club on 12th March 2021

Signed: _____

Signed: _____

Name: Caroline Daly

Name: Paul Cronin

Role: President/ Designated Person

Role: Development Chair

Date: 12th March 2021

Date: 12th March 2021