

# eVetting Invitation & ID Validation Form



PLEASE COMPLETE **ALL** SECTIONS LEGIBLY. ONCE THIS FORM HAS BEEN PROCESSED YOU WILL RECEIVE AN EMAIL FROM THE NATIONAL VETTING BUREAU TO COMPLETE THE FULL FORM

## Section 1 Personal details and Declarations

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

**Club / Branch:** \_\_\_\_\_

**First & Middle Name:** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Email address:** \_\_\_\_\_  
(if the applicant is under 18 this must be a parent/guardian email address)

**Current Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Specific Role:** \_\_\_\_\_

## Applicants Declaration

- I have signed the relevant codes of conduct for my roles with Hockey Ireland
- I agree to abide by the safeguarding guidelines and code of ethics of Hockey Ireland
- I have never been asked to leave a sporting organisation
- I have provided documentation to validate my identity as required

I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)e National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016

Please tick this box to confirm these declarations

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

You may not take up any role or position requiring vetting until a disclosure has been returned from the National Vetting Bureau of An Garda Siochana and a decision is made by Hockey Ireland on the disclosure returned.

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## Section 2 - Identification Verification

This section must be signed by person authorised by the club / branch to do so

### Declaration

I verify I have seen the person detailed above presenting for vetting and have viewed original identification documents as indicated in Section 3 (score must be at least 100). I confirm the Parent Consent Form is attached (if the applicant is under eighteen years of age).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Print name: \_\_\_\_\_ Position: \_\_\_\_\_

Club: \_\_\_\_\_ Telephone: \_\_\_\_\_

### Section 3 - Identification Documents

The person signing Section 2 must indicate the ID documents that have been used to verify the identify of the applicant (tick all boxes that apply; score MUST be at least 100). **ID should be a photo ID and proof of address. POA needs to be within 6 months**

#### For applicants over eighteen (18) years of age

Identification	Score	Tick
Irish Driving License or learner permit (new credit card format)	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
Irish Certificate of Naturalisation	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving license or learner permit (old paper format)	40	
<b>Employment ID</b>		
ID card issued by employer (with name and address)	35	
ID card issued by employer (name only)	25	
Letter from employer (within last 2 years) confirming name and address	35	
P60, P45 or Pay-slip (with home address)	35	
Utility bill eg gas, electricity, television, broadband (less than 6 months old; mobile phone bills not acceptable)	35	

Identification	Score	Tick
Public services card/social services card/medical card	25	
With photograph	40	
Bank/Building Society/Credit Union statement	35	
Credit/debit cards/passbooks (only one per institution)	25	
National age card (issued by An Garda Siochana)	25	
<b>Membership cards:</b>		
Club, union or trade, professional bodies	25	
Educational institute	25	
<b>Correspondence:</b>		
From an educational institution/SUSI/CAO	20	
From an insurance company regarding an active policy	20	
From a bank/credit union or government body or state agency	20	
<b>Recent arrival in Ireland (&lt; 6 weeks)</b>		
Passport	100	
<b>Vetting Subject is unable to achieve 100 points</b>		
Affidavit witnessed by a commissioner for Oaths	100	

#### For applicants under eighteen (18) years of age

Identification	Score	Tick
Birth certificate	100	
Passport	100	
Written statement by a principal confirming attendance at educational institution on a letter head of that institution	100	

### Section 4 - Checklist for applicants

- All fields fully completed in Section 1
- Identification documents have been copied (score must be at least 100)
- Parental Consent Form has been completed where applicant is under 18 years of age
- Section 2 completed by specified person confirming the Parental Consent Form (where relevant) and copies of the identification documents have been checked.

**This form will be returned to the applicant if it is incorrect or incomplete. For all queries and guidance about vetting please email the Liaison Person at [vetting@hockey.ie](mailto:vetting@hockey.ie)**